

## **AGENDA**

<b>Committee</b>	CONSTITUTION COMMITTEE
<b>Date and Time of Meeting</b>	FRIDAY 10 SEPTEMBER 2010 at 4.00PM
<b>Venue</b>	COMMITTEE ROOM 4, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	Councillors Berman, Aubrey, Dixon, Goodway, Howells, Kelloway, Elgan Morgan, Keith Parry, Piper, Dianne Rees, Walker and Walsh

### 1. Chairperson

To note that Council at its Annual Meeting on 20 May 2010 elected Councillor Berman as Chair of this Committee for the Municipal Year 2010/2011.

### 2. Membership and Terms of Reference

#### (i) Membership

County Councillors Aubrey, Berman, Dixon, Goodway, Howells, Kelloway, Elgan Morgan, Keith Parry, Piper, Dianne Rees, Walker and Walsh.

#### (ii) Terms of Reference

To review the Council's Constitution, and to recommend to Council and/or the Executive any changes, except that the Committee will have authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-

- (a) Drafting improvements to enhance clarity and remove minor anomalies.
- (b) Updating to reflect legislative changes and matters of record.
- (c) Amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the Section 151 Officer being sought).

3. Minutes

To approve as a correct record the minutes of the meeting held on 12 March 2010 – copy attached

- 4. Amendment to Council Procedure Rules – Notices of Motion  
Report of the City and County Solicitor attached
- 5. Scheme of Delegations  
Report of the City and County Solicitor attached
- 6. Delegation Under S36 Freedom of Information Act 2000  
Report of the City and County Solicitor attached
- 7. Proposed Local Government (Wales) Measure  
Report of the City and County Solicitor to follow

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Chief Executive  
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